

Meeting called to order at 5:30 P.M.

President W. Dompier opened the meeting.

Present at Roll Call: Paul Stark, Jeannine Mayo, Paul Mayo, Sandy Johnson, Nick Lozier and Wendell Dompier

Absent: Anthony Mayo

Also Present: LeAnn LeClaire, Village Manager
Diane Mayo, Village Clerk

The Special Meeting was held to discuss Utility Bills for Tenants and Landlord and also for the Approval of the Budget for 2017-2018 Fiscal Year.

W. Dompier stated when the renter is not paying their utility bills, technically, the landlord is actually responsible. L. LeClaire stated that in many cases they are not even notified the renter has moved into a building. The landlord may call and let the Village know but a deposit has not been received. A customer can move into a building. They do not get a bill till the first of the next month. That bill will be due on the 21st. On the 22nd of the month, a disconnect notice is sent to any past due customers. Landlords also receive copies of the disconnect notice, so they are aware their tenant is past due. On the first of the next month, the tenant will get a bill for the last month and the past due month. On the beginning of the second week of the following month, tags are put on the doors of customers with past due account that have not been paid. They will have until the next day to pay or they will get shut off. By that time, the customer has actually accumulated 3 months of utility use. Unpaid bills do follow the tenant. If they try to get utilities again within the Village, they will have to pay any previous unpaid bills. If the delinquent bills were reimbursed by the landlord previously, the landlord will be reimbursed by any funds reimbursed by the former tenant.

Some landlords present at the meeting questioned why they should pay for the delinquent utilities of their tenants. W Dompier stated that they were paying for a service to their building. They also stated that some utility companies made make the customer pay the bill without involving the landlord. S. Johnson questioned where the water lines were shut off and would any of the Village owned property be affected by frozen pipes. It was stated that the freezing would occur inside the rental unit and be the landlord's responsibility. S. Johnson suggested raising the security deposit to \$400.00 or \$500.00. W. Dompier said a \$1,000.00 deposit by the landlord might be another solution. A visitor questioned what the policy was for other businesses. L. LeClaire stated they also would be shut off if their account was delinquent. P. Stark suggested forming a committee to look into the tenant/landlord situation. W, Dompier said that would be a good idea as the Village would like to try to work with the landlords for a solution. P. Stark, J. Mayo, L. LeClaire and W. Dompier will form a committee and meet next Monday to explore the problem.

L. LeClaire presented the 2017-2018 Budget for approval.

She explained some of the budget amendments and changes.

The General Fund will be paying \$20,000.00 for the remainder of the Master Plan. Equipment Rental Accounts were adjusted from each fund per the Auditor. Employee Benefits, insurance and retirement were also reallocated per the Auditor. The Fire Department was budgeted \$13,000.00 for Airpacks. \$20,000.00 was budgeted for the DPW Department for a trailer, lawn mower, weed wackers, chain saw, chipper, generator, three inch trash pump and shelving for the garage.

The Local Street set aside \$10,000.00 for seal coating and \$205,000.00 for the Keweenaw Street Project.

The Electric Budget set aside money for upgrades such as \$10,000.00 for new electric meters and \$10,000.00 for new street lights. \$3,000.00 for tree trimming was also set aside.

The Water Fund budgeted \$20,000.00 for GIS mapping for the water system. \$5,000.00 was budgeted for water meters. \$10,000.00 was budgeted for painting, floc tank mixer and new lighting at the water plant.

The Sewer Fund budget included \$21,642.00 for the Village portion of the Saw Grant.

The Motor Vehicle Fund budgeted \$10,000.00 for a dump box. That amount was also budgeted last year but the Village was unable to find one.

L. LeClaire suggested switching to Anderson and Tackman for auditors after this year. The new firm would cost \$6,000.00 less per year. That change would need to be done by April, 2017.

L LeClaire also stated that insulation for the Ice Rink would not qualify under the Passport Grant.

Attached is the 2017-2018 Budget presented by the Village Manager:

**Village of Baraga
Budget 2017-18**

General Fund 2017-2018

Revenues

Property Taxes and Fees	120000
State Revenues	178800
Interest and Rental	27800
Misc.	80000
Transfers and Reimbursements	416000
Surplus from Prior Years	50000

Total Revenues **872600**

Expenditures

Village President	4000
Village Council	42000
Village Manager	49050
Attorney	10000
Clerk	2400
Administration	54600
Treasurer	5900
Cemetery	13700
Police	177500
Fire	63000
Public Works	150600
Community Promotion	2500
Parks & Recreation	267000
Employee Benefits	80000
Insurance & Overhead	50400
Public Housing	600
Total Expenditures	973250
Excess or Revenues	-100650

Major Street Fund 2017-2018 **2017-18****Revenues**

State Revenues	100000
Misc.	0
Transfers	0
Surplus from Prior Years	0

Total Revenues **100000****Expenditures**

Ditches & Drains	8500
Construction	0
Surface Maintenance	11000
Traffic Signals	2000
Snow and Ice Removal	44500
Administration	14000

Total Expenditures 80000

Excess of Revenues 20000

Local Street Fund 2017-2018

Revenues

State Revenues 45000

Misc. 80000

Transfers 155000

Surplus from Prior Years 0

Total Revenues 280000

Expenditures

Ditches & Drains 65000

Construction 205000

Surface Maintenance 26500

Traffic Signals 1700

Snow & Ice Removal 25000

Administration 12500

Total Expenditures 335700

Excess of Revenues -55700

Municipal Street Fund 2017-2018

Revenues

County Tax 17000

Village Tax 21000

Transfers 0

Surplus from Prior Years 42000

Total Revenues 80000

Expenditures

Transfer to DDA 0

Transfer to Major Street 0

Transfer to Local Street 80000

Misc. 0

Total Expenditures	80000
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Excess of Revenues	0
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Wastewater Fund 2017-18

Revenues

Reimb. Joint WW	150000
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Bond Reimbursement	224000
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Services	0
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Saw Grant	643932
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Total Revenues	1017932
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Expenditures

Utility Activities	1016074
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Collection & System Operation	43000
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Total Expenditures	1059074
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Excess of Revenues	-41142
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Electric Fund 2017-18

Revenues

Sales	2600000
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Services	10000
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Penalties & Interest	22000
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Deposits	10000
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Investment in ATC	25000
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WPPI	6000
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Total Revenues	2673000
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Expenditures

Utility Activities	257
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Total Expenditures	2571900
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Excess of Revenues	101100
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Water Fund 2017-18

Revenues

Sales	570000
Services Penalties & Interest	8500
Contributions	18000
Prior Year Fund Balance	0
Total Revenues	596500

Expenditures	
Water Plant	476600
Water Distribution	109000

Total Expenditures	585600
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Excess of Revenues	10900
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Joint Wastewater Fund 2017-18

Revenues	
Sales	447600
Services Penalties & Interest	7000
Prior Year Fund Bal	55000
Operating Transfers in	72000
Total Revenues	581600

Expenditures	
Utility Activities	602500

Excess of Revenues	-20900
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Waterfront Fund 2017-18

Revenues	
Launch Fees	2500
Dock Rentals	13000
Transfers	0
State Grants	0

Total Revenues	15500
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Expenditures	19740
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Excess of Revenues	-4240
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